

**PARK DISTRICT OF FRANKLIN PARK**

**July 9, 2020**



**SPECIFICATIONS**

**FOR**

**HOCKEY JERSEYS**

**PARK DISTRICT OF FRANKLIN PARK ICE ARENA**

Bids are due and will be read aloud on Wednesday, July 29, 2020 at 1:00 p.m. at the Park District of Franklin Park Ice Arena located at 9711 Waveland Ave., Franklin Park, IL 60131

# PARK DISTRICT OF FRANKLIN PARK

## **Project Location**

Park District of Franklin Park Ice Arena  
9711 Waveland Ave.  
Franklin Park, IL 60131

## **Invitation For Bids**

The Park District of Franklin Park Ice Arena will receive sealed bids for hockey jerseys at the above referenced site. Scope of this project includes supply 420 **Athletic Knit-Pro Series-H550C CAN740C/CAN741C** and 40 **H550A LA5941/LA5942A** hockey jerseys or compatible quality jersey including two color screen logo on front and two color screened number on back. Price also to include screening or applying with heat press USA Hockey approved "stop sign". Bid price to also include personalized nameplates for each jersey.

Specifications will be available on Wednesday, July 15 2020 at the Park District of Franklin Park Ice Arena located at 9711 Waveland Ave., Franklin Park, Illinois, Monday through Friday 9:00 a.m. – 5:00 p.m. Bid packet is also available at [www.fpice.com](http://www.fpice.com).

**Bids are due and will be opened and publicly read on Wednesday, July 29, 2020 at 1:00 p.m. at the Park District of Franklin Park Ice Arena, 9711 Waveland Ave, Franklin Park, IL. Any bids received after this time will not be accepted and will be returned to the bidder unopened.**

No bids will be withdrawn without written consent of the Park District. The Park District of Franklin Park reserves the right to reject any or all bids and to waive informalities in the bidding.

## **SUBMISSION OF BIDS**

- A. Bids will be received at the Park District of Franklin Park Ice Arena, 9711 Waveland Ave. Franklin Park, Illinois, until 1:00 p.m., prevailing time on Wednesday July 29, 2020. Any bids received after this time will not be accepted by the Owner and will be returned to bidder unopened.
- B. Submit bids in triplicate on original bid forms furnished by the Owner and other required forms in an opaque sealed envelope addressed to:

Park District of Franklin Park Ice Arena  
9711 Waveland Ave.  
Franklin Park, IL 60131

- C. Envelope must be marked on the outside as follows:

**BID FOR:** Hockey Jerseys

- D. The complete Bid Document will have the following properly filled in and signed documents:
  - 1. Three (3) original Bid Forms
  - 2. Three (3) original Bidder Substitution Sheet

- E. Bid Forms must be filled out as original documents with no erasures or written modifications. If bidder wants to submit additional information, explanations or qualifications to his bid, he must do so in writing on his company letterhead and attached said letter to the Bid Form. Such modification will not be used to determine the bidder.
- F. If the bid is sent through the mail or other delivery system, the sealed envelope must be enclosed in a separate envelope with the notation "BID ENCLOSED" ON THE FACE THEREOF.
- G. If jersey bid is for other than 420 **Athletic Knit-Pro Series-H550C CAN740C/CAN741C**, and 40 **H550A LA5941/LA5942A** sample jersey must be provided with bid packet.

### **MODIFICATION AND WITHDRAWAL OF BIDS**

- A. Bids must be modified or withdrawn by an appropriate document duly executed (in the manner that a bid must be executed) and delivered to the place where bids are to be submitted at any time prior to the opening of bids.
- B. If, within twenty-four hours after bids are opened, any bidder files a duly signed written notice with Owner and promptly thereafter demonstrates to the reasonable satisfaction of Owner that there was a material and substantial mistake in the preparation of its bids, that Bidder will not be permitted to modify its bid but may withdraw its bid.

### **OPENING OF BIDS**

Bids will be opened publicly and will be read aloud. An abstract of the amounts of major alternates (if any) will be made available after the opening of bids.

### **AWARDS OF CONTRACT**

The Owner is not obligated to accept the lowest or any other bid and reserves the right to reject any and all bids, to waive any informalities and irregularities in bidding procedure and to award the contract in a manner best serving the interest of the Owner. The Owner also reserves the right to negotiate contract terms with the successful bidder and the right to disregard all nonconforming, non-responsive or conditional bids. Discrepancies between words and figures will be resolved in favor of words. Discrepancies between the indicated sum of any column of figures and the correct sum thereof will be resolved in favor of the correct sum. All bids require a majority vote approval by the Park Board of Commissioners.

### **Contact and Information**

Tim Monroe  
Assistant Arena Manager  
Park District of Franklin Park Ice Arena  
Phone: (847) 671-4268  
Email: Tmonroe@fpparks.org

## **HOCKEY JERSEY ORDER-2020/2021 SEASON**

**Park District of Franklin Park Ice Arena**

The Park District of Franklin Park, Cook County, Illinois, is accepting sealed bids for the purchase of **Athletic Knit-Pro Series-H550C CAN740C/CAN741C and H550A LA5941/LA5942A** hockey jerseys for the Park District of Franklin Park Ice Arena.

**DELIVERY DATE: On or before September 25, 2020**

**SHIPPING ADDRESS: Park District of Franklin Park Ice Arena**

**9711 W. Waveland Ave.**

**Franklin Park, IL. 60131**

Material to be furnished:

- ❑ Quantity 420 **Athletic Knit-Pro Series-H550C CAN740C/CAN741C** and 40 **H550A LA5941/LA5942A** hockey jerseys
- ❑ Color: 50% home, 50% visitor
- ❑ 2 color screen on front of jerseys/2 color screened number on back.
- ❑ The Park District will provide artwork. Successful bidder to provide sample of screen by August 20, 2020 for approval.
- ❑ USA Hockey approved "stop sign" must appear above numbers on each jersey. Stop sign is to be either screened or applied with heat press.
- ❑ Specific jersey sizes will be available August 5, 2020.
- ❑ Provide and apply personalized nameplates for each jersey.
- ❑ Pricing to include all criteria outlined above on the following sizes:
  - a. Cost for individual youth jersey
  - b. Cost for individual adult jersey
  - c. Cost for individual adult 2-X jersey
  - d. Cost for re-orders after original order is placed. (two week turnaround maximum)
- ❑ Once the contract has been awarded to ensure prompt and timely delivery of completed order the successful bidder is required to order on or by August 5, 2020.
- ❑ Completed material to be delivered to:

**Park District of Franklin Park Ice Arena**

**9711 W. Waveland Ave.**

**Franklin Park, IL. 60131**

Bid Packets Available: \_\_\_\_\_ July 15, 2020  
Bid Opening \_\_\_\_\_ July 29, 2020 @ 1:00 p.m.  
Park District of Franklin Park Ice Arena, 9711 Waveland Ave., Franklin Park, IL 60131

Bid packets to be picked up Monday-Friday, 9:00 a.m. – 5:00 p.m. at the  
Park District of Franklin Park  
Ice Arena  
9711 Waveland Ave.  
Franklin Park, IL. 60131  
Bid packet is also available at [www.fpice.com](http://www.fpice.com).



**BIDDING & CONTRACT REQUIREMENTS**  
**Document 00310 – Substitution Sheet**

**PROPOSED PRODUCT SUBSTITUTION LIST**

The Base Bid includes only those products specified in the Bidding Documents. Following is a list of substitute products that Bidder proposes to furnish on this project, with the difference in price being added to or deducted from the Base Bid. A sample jersey must be provided with bid packet.

Bidder understands that acceptance of any proposed substitution is at Owner's option. Approval or rejection of any substitutions listed below will be indicated prior to executing the Contract.

MANUFACTURE'S NAME  
AND PRODUCT

ADD

DEDUCT

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

EVALUATION: Contract award will be made in accord with Instructions to Bidders. Only the successful Bidder's proposed product substitution list will be evaluated.

BIDDER'S NAME: \_\_\_\_\_

END OF SUBSTITUTION SHEET

SUBSTITUTION SHEET  
00310-1